



Participation Expectations Columbia Center for Urban Agriculture Board of Directors

Full Voting Board Members are expected, at a minimum, to do the following:

- Openly and publicly support the mission of CCUA and participate in outreach activities.
- Attend the four annual standing Board meetings (one of which is a Board retreat) and special board meetings as needed. Read board packets prior to meetings in preparation for discussion. Estimated time commitment; 1-2 hours of reading and 2-3 hours of meeting time for each board meeting.
- Actively serve on at least two standing Board Committees (Fundraising, Administration, Governance, or Finance). Meetings generally occur monthly. Read committee documents and contribute to their creation as needed. Estimated time commitment; 1-2 hours of reading and 1-2 hours of meeting time for each committee meeting.
- Volunteer time for the organization by assisting with events/programs.
- Help to raise funds for the organization.
- Make a personal financial contribution of significance to you.
- Volunteer at the Harvest Hootenanny in the Fall.

An estimate of time for monthly Board service is 8 - 10 hours. Some members may give much more. Board members need to find a balance between their commitments for work/family and CCUA. We want healthy engagement by all Board members, not burn-out or regret.

New Board Members serve a two-year term and have the opportunity to renew their position for two additional two-year terms for a total of 6 years consecutive service. After this, board members are required to leave the board for a minimum of one year before re-applying.



Non-Voting Advisory Board Members are expected, at a minimum, to do the following:

- Openly and publicly support the mission of CCUA and participate in outreach activities.
- Attend the four annual standing Board meetings (one of which is a Board retreat) and special board meetings as needed. Read board packets prior to meetings in preparation for discussion. Estimated time commitment:
 - April, July, Oct and January Board meetings (16-20 hrs each year, that is, 4-5 hrs per Board meeting).

Non-Voting Strategic Planning Committee Members are expected, at a minimum, to do the following:

- Openly and publicly support the mission of CCUA and participate in outreach activities.
- Attend the quarterly Board meetings as noted below (this will include preparation time for reading meeting packets). Estimated time commitment:
 - April, July, Oct and January of Year 1 (16-20 hrs)
 - January of Year 2 (4 hrs)
 - January of Year 3 (4 hrs)
- Participate in focus group meetings annually, 2-4 hrs per meeting.
- Participate in the preparation and drafting of strategic plans. These meetings will include: one-on-one with a board member and one board/staff retreat. Additional time commitment in Year 1 of 2-4 hours.